

ROCKLIN UNIFIED SCHOOL DISTRICT



ANNUAL PARENT NOTICE 2017-2018

The 2017-2018 Annual Parent Notice is now available for your review online at

<http://www.rocklinusd.org/parents>

*\*A copy of this document is available at the link above or at your school office upon request.*

COMPLETE and RETURN THIS FORM TO SCHOOL IMMEDIATELY

ACKNOWLEDGMENT OF RECEIPT OF ANNUAL PARENT NOTICE – COMPLETION IS REQUIRED

Pupil Name _____		Date of Birth _____	
Last Name	First Name	M.I.	
School _____	Grade _____		
<i>I hereby acknowledge receipt of the Annual Parent Notice as required by Education Code § 48980.</i>			
_____ Signature of Parent/Guardian or of pupil if age 18 or older		Date: _____	

REQUEST TO DENY ACCESS TO DIRECTORY INFORMATION - OPTIONAL

<p><i>If you DO NOT WISH directory information to be released regarding this pupil, please contact your school's front office. A description of directory information can be found in Board Policy 5125. NOTE: by denying access to directory information you will prohibit the District from providing your pupil's name and other information to the news media, interested colleges and schools, parent-teacher associations, interested employers, and similar parties.</i></p>
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PLEASE RETURN THIS SIGNED ACKNOWLEDGMENT TO THE SCHOOL IMMEDIATELY

The law requires acknowledgment as proof that parents/guardians have been informed annually of their rights. Education Code § 48982 requires that the District maintain an acknowledgment of receipt for each registered pupil.

**ROCKLIN UNIFIED SCHOOL DISTRICT  
STUDENT NETWORK ACCESS/ONLINE ACCEPTABLE USE AGREEMENT  
2017-2018**

**Please read this document carefully before agreeing to these terms:**

All Rocklin Unified School District students are required to sign the Student Network Access/Online Acceptable Use Agreement prior to accessing technology resources and to abide by the terms and conditions of all applicable Board Policies and corresponding Administrative Regulations, including but not limited to: 1113, 5131, 5137, 6163.4. All Board Policies are available on the District website. A reference for this agreement can be found at: <http://www.rocklinusd.org/aup>.

The Board of Trustees does not authorize the use of any computer equipment, network services, and online resources that are not conducted strictly in compliance with this policy. **Your signature on this document indicates that you have read the terms and conditions carefully, understand their significance, and agree to act responsibly.**

The Board of Trustees believes that the use of computing devices in the learning environment, whether District owned or personal (Bring Your Own Device), and access to online content via the Internet offer valuable resources for students and staff. The District goal in providing these resources is to promote educational excellence in schools by facilitating learning through collaboration, innovation, communication, access to knowledge and information, digital citizenship and responsible use.

Technical limitations: **All network and Internet access at District facilities, regardless if the device is District owned or personal (BYOD), will be content filtered for appropriate educational use.** The District makes careful and reasonable efforts to filter harmful content from students and that technology resources are used primarily for activities that support learning objectives. However, Internet content filtering is not an exact science and parents/guardians are advised that on occasion through intended use, or through deliberate and determined actions, a user may be able to gain access to content and services on the Internet which the District has not intended for educational purposes, or that may be considered inappropriate, offensive, or controversial. Parents/Guardians are also advised that the District is not able to censor all communications on the Internet, nor control or filter content accessed by personal devices that utilize wireless carrier data networks. Parents/Guardians assume this risk by consenting to allow their students to participate in the use of computing devices and online services for the intended purpose of enhancing and accelerating learning.

**Network access and Internet use is a privilege, not a right. Students who violate or disregard this agreement and applicable regulations may have their use privileges suspended or revoked and may be subject to other disciplinary actions.** All users granted access to the Rocklin Unified School District data network assume personal responsibility and liability, both civil and criminal, for uses not authorized by this agreement and district policy.

**GENERAL RESPONSIBILITIES & DIGITAL CITIZENSHIP**

As a user of the Rocklin USD network and technology resources:

1. I will use technology resources safely, responsibly, and primarily for academic purposes only (projects, homework and related school functions).
2. I will follow instructions, respect guidelines, and use technology resources in the classroom as directed by my teacher.
3. I will not use technology to do anything harmful, illegal, or unethical.
4. I will not share personally identifiable information about self and others (unless under teacher direction for instructional purposes only).
5. I will not make or publish (post) harmful, derogatory, obscene, inappropriate, disruptive comments, harass, intimidate, or bully others via social media or other online methods.
6. I will protect the integrity of technology I use, or that is used by others (District/school equipment, programs, and services).
7. I will assist in keeping the Rocklin USD network free from viruses, disruption, or other malicious attacks by refraining from opening attachments from unknown sources, downloading and/or installing unauthorized software on District devices, possession and use of malicious software on personal devices (BYOD), and being alert to warnings.

8. If I have been issued an individual Rocklin USD network account, I will be the sole user of it. I will protect my account by not giving out my password and I will report any suspected misuse of my account immediately to the appropriate teacher or administrator.
9. I will not manipulate the data or files of other users, or interfere with other users' ability to use technology resources.
10. I will not attempt to bypass security measures, including but not limited to the Internet content filter or by deliberately disguising my identity through the use of anonymizers or proxies.
11. I will report any known misuse of technology or network services to the appropriate teacher, administrator, or the District Office.
12. I will follow all applicable copyright laws. I understand that inappropriately copying or misusing other people's work may be considered plagiarism. Likewise, any work that I create through the use of the Rocklin USD technology is my own property, yet it is subject to all of the guidelines in this policy.
13. I understand that Rocklin USD, or its schools, does not assume responsibility for the accuracy or reliability of information obtained through Internet research and access. Developing digital literacy skills is a learning process that requires teacher and parent guidance plus my own responsible use.
14. I will be prepared to be held accountable for my actions (and the loss of privileges and consequences resulting from violation).
15. I understand that the school is in no way responsible for repairing or replacing damaged or stolen personal devices or related technology equipment.

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### **STUDENT NETWORK ACCESS/ONLINE ACCEPTABLE USE AGREEMENT**

Pupil Name \_\_\_\_\_ Grade \_\_\_\_\_ School \_\_\_\_\_

As the parent/guardian, I have read and discussed with my student the Student Network Access/Online Acceptable Use Agreement. I understand that network and Internet access is intended for educational purposes. I hereby give permission for my pupil to use the District's network/online resources and certify that the information contained on this form is correct.

Signature of Parent/Guardian \_\_\_\_\_ Date \_\_\_\_\_

Signature of Pupil \_\_\_\_\_ Date \_\_\_\_\_

**PLEASE COMPLETE AND RETURN THIS AGREEMENT TO THE SCHOOL**



## ROCKLIN UNIFIED SCHOOL DISTRICT STUDENT USE OF TECHNOLOGY / INTERNET SAFETY ACCEPTABLE USE AGREEMENT 2017-2018

**Please read this document carefully before agreeing to these terms:**

All Rocklin Unified School District students are required to sign the Student Use of Technology/Internet Safety Acceptable Use Agreement prior to accessing technology resources and to abide by the terms and conditions of all applicable Board Policies and corresponding Administrative Regulations, including but not limited to: 1113, 5131, 5137, 6163.4. All Board Policies are available on the District website. A reference for this agreement can be found at: <http://www.rocklinusd.org/aup>.

The Board of Trustees does not authorize the use of any computer equipment, network services, and online resources that are not conducted strictly in compliance with this agreement and supporting policies. **Your signature on this document indicates that you have read the terms and conditions carefully, understand their significance, and agree to act responsibly.**

The Board of Trustees believes that the use of computing devices in the learning environment, whether District owned or personal (Bring Your Own Device), and access to online content via the Internet offer valuable learning resources for students and staff. The District goal in providing these resources is to promote educational excellence in schools by facilitating learning through collaboration, innovation, communication, access to knowledge and information, digital citizenship and responsible use.

Technical limitations: **All network and Internet access at District facilities, regardless if the device is District owned or personal (BYOD), will be content filtered for appropriate educational use.** The District makes careful and reasonable efforts to filter harmful content from students and that technology resources are used primarily for activities that support learning objectives. However, Internet content filtering is not an exact science and parents/guardians are advised that on occasion through intended use, or through deliberate and determined actions, a user may be able to gain access to content and services on the Internet which the District has not intended for educational purposes, may be considered inappropriate, offensive, or controversial. Parents/Guardians are also advised that the District is not able to censor all communications on the Internet, nor control or filter content accessed by personal devices that utilize wireless carrier data networks. Parents/Guardians assume this risk by consenting to allow their students to participate in the use of computing devices and online services for the intended purpose of enhancing and accelerating learning.

**Network access and Internet use is a privilege, not a right. Students who violate or disregard this agreement and applicable regulations may have their use privileges suspended or revoked and may be subject to other disciplinary actions.** All users granted access to the Rocklin Unified School District data network assume personal responsibility and liability, both civil and criminal, for uses not authorized by this agreement and district policy.

### GENERAL RESPONSIBILITIES & DIGITAL CITIZENSHIP

As a user of the Rocklin USD network and technology resources:

1. I will use technology resources safely, responsibly, and primarily for academic purposes only (projects, homework and related school functions).
2. I will follow instructions, respect guidelines, and use technology resources in the classroom as directed by my teacher.
3. I will not use technology to do anything harmful, illegal, or unethical.
4. I will not share personally identifiable information about self and others (unless under teacher direction for instructional purposes only).
5. I will not make or publish (post) harmful, derogatory, obscene, inappropriate, disruptive comments, harass, intimidate, or bully others via social media or other online methods.
6. I will protect the integrity of technology I use, or that is used by others (District/school equipment, programs, and services).
7. I will assist in keeping the Rocklin USD network free from viruses, disruption, or other malicious attacks by refraining from opening attachments from unknown sources, downloading and/or installing unauthorized

software on District devices, possession and use of malicious software on personal devices (BYOD), and being alert to warnings.

8. If I have been issued an individual Rocklin USD network account, I will be the sole user of it. I will protect my account by not giving out my password and I will report any suspected misuse of my account immediately to the appropriate teacher or administrator.
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11. I will report any known misuse of technology or network resources to the appropriate teacher, administrator, or the District Office.
12. I will follow all applicable copyright laws. I understand that inappropriately copying or misusing other people's work may be considered plagiarism. Likewise, any work that I create through the use of the Rocklin USD technology is my own property, yet it is subject to all of the guidelines in this policy.
13. I understand that Rocklin USD, or its schools, does not assume responsibility for the accuracy or reliability of information obtained through Internet research and access.
14. I understand that developing digital literacy skills is a learning process that requires teacher and parent guidance plus my own responsible use.
15. I will be prepared to be held accountable for my actions (and the loss of privileges and consequences resulting from violation).
16. I understand that the school/district is in no way responsible for repairing or replacing damaged or stolen personal property (devices or related technology equipment).
17. I understand that I will be held financially responsible for any damage, loss, or vandalism to school/district property (devices or related technology equipment).

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## STUDENT USE OF TECHNOLOGY / INTERNET SAFETY ACCEPTABLE USE AGREEMENT

Student Name \_\_\_\_\_ Grade \_\_\_\_\_ School \_\_\_\_\_

As the parent/guardian, I have read and discussed with my student the Student Use of Technology/Internet Safety Acceptable Use Agreement. I understand that network and Internet access is intended for educational purposes. I hereby give permission for my student to use the District's network and technology resources and certify that the information contained on this form is correct.

Signature of Parent/Guardian \_\_\_\_\_ Date \_\_\_\_\_

Signature of Student \_\_\_\_\_ Date \_\_\_\_\_

**PLEASE COMPLETE AND RETURN THIS AGREEMENT TO THE SCHOOL**

**ANNUAL PARENT NOTICE  
2017-2018**

Dear Parent/Guardian:

State law requires school districts and the county office of education ("county office") to provide annual notice to parents/guardians of certain rights and responsibilities. Parents/guardians are required to acknowledge receipt of this notice by signing and returning the receipt and acknowledgment (Part I of Form A) to your school or county office program.

**CURRICULUM AND INSTRUCTION**

**Instructional Materials:**

All primary and supplemental instructional materials and assessments, including textbooks, teacher manuals, films, audio and video recordings, and software, will be compiled and stored by the classroom instructor and made available promptly for inspection by a parent/guardian in a reasonable time frame or in accordance with school district or county office policies or procedures. Education Code §§ 49091.10(a); 51101.

**Observation:**

Upon written request, a parent/guardian has the right to observe instruction and other school activities that involve his or her child or for the purpose of selecting a school in accordance with board policies on interdistrict and intradistrict transfers. Any observation will be done in accordance with policies established to ensure the safety of pupils and school personnel and to prevent undue interference with instruction or harassment of school personnel. Education Code §§ 49091.10(b); 51101.

**Beliefs:**

A pupil may not be compelled to affirm or disavow any particular personally or privately held world view, religious doctrine, or political opinion. No pupil shall be relieved of any obligation to complete regular classroom assignments. Education Code § 49091.12(a).

**Curriculum:**

The curriculum, including titles, descriptions, and instructional aims of every course offered by a public school, shall be compiled at least once annually in a prospectus. The prospectus is available for review upon request and for copying at a reasonable charge. Education Code §§ 49091.14; 49063(k).

**Animal Dissection:**

A pupil, who has a moral objection to dissecting or otherwise harming or destroying animals as part of an instructional program, has a right to request an alternative educational project. Education Code §§ 32255-32255.6.

**Sexual Health and HIV Prevention Education:**

The Healthy Youth Act ("Act") authorizes a school district or county office to provide comprehensive sexual health education and HIV prevention education to all pupils in grades 7 to 12. Education Code §§ 51933 et seq.

- Written and audio visual educational materials used in comprehensive sexual health education and HIV prevention education will be made available for your inspection. Education Code § 51938.
- You will be notified whether the comprehensive sexual health education or HIV prevention education will be taught by school district/county office personnel or by outside consultants. Education Code § 51938.
- You may request a copy of the Act from the school district or county office. Education Code § 51938.
- You may request in writing that your child be excused from comprehensive sexual health education and HIV prevention education. (Fill out Part II of Form A to make a request.) Education Code § 51938.

**Tests, Questionnaires, Surveys, Examinations on Personal Beliefs or Practices:**

No pupil will be given any test, questionnaire, survey, or examination containing questions about a pupil's, or his/her parents'/guardians' beliefs or practices relating to sex, family life, morality, or religion, unless his/her parent/guardian provides prior written permission. Parents/guardians of all pupils in grades 7 to 12, will be given the opportunity to review any test, questionnaire, or survey about a pupil's attitude concerning or practices relating to sex before it is administered and will be given the opportunity to request in writing that his/her pupil not participate. Education Code §§ 51513; 51938; 51939.

**Minimum Days and Staff Development:**

Attached to this notice is the calendar for the school year which includes the current schedule of any minimum days or pupil-free staff development days. Parents/guardians will be notified during the school year of any additional minimum days and pupil-free staff development days not later than one month before the scheduled minimum or pupil-free day. Education Code § 48980(c).

**PUPIL BEHAVIOR AND DISCIPLINE**

**Sexual Harassment:**

The school district and county office prohibit sexual harassment of or by any pupil or by anyone employed by or otherwise working or volunteering for the school district or county office. Prohibited sexual harassment includes but is not limited to unwelcome sexual advances, requests for sexual favors and other verbal, visual, or physical conduct of a sexual nature. Any person who feels that he/she is being discriminated against or harassed should immediately contact their principal or designee so that he/she can address the situation. A written complaint may be filed in accordance with the district or county office's Uniform Complaint Procedures. Written complaint procedures are available at all school sites. A copy of the school district or county office's written policy on sexual harassment, as it pertains to pupils, is attached to this notice. Education Code §§ 48980(g), 212.5, 231.5; C.C.R. § 4917..

**Evaluations:**

A pupil may not be tested for behavioral, mental, or emotional evaluation without the informed written consent of his or her parent/guardian. Education Code § 49091.12(c).

**Unexcused Absence:**

Parents/guardians will be notified in a timely manner if their child is absent from school without permission. Education Code § 51101(a)(4).

**Truancy:**

Upon a pupil's initial classification as a truant, you will be notified of the following:

- a. That the pupil is truant.
- b. That the parent or guardian is obligated to compel the attendance of the pupil at school.
- c. That you may be guilty of a criminal infraction if you fail to meet this obligation.
- d. That alternative educational programs are available in the district.
- e. That you have the right to meet with appropriate school personnel to discuss solutions to the pupil's truancy.
- f. That the pupil may be subject to arrest and prosecution.
- g. That the pupil may be subject to suspension, restriction, or delay of the pupil's driving privilege.
- h. That it may be recommended that you accompany the pupil to school and attend classes with the pupil for one day.

Education Code § 48260.5.

**Chronic Truancy:**

The parent/guardian of any pupil in grades 1 through 8 who is found to be a "chronic truant" may be found guilty of a misdemeanor. Education Code § 48263.6; Penal Code § 270.1.

**Pupil Discipline Rules:**

A copy of the school's pupil discipline rules may be obtained by contacting the principal or his/her designee. The parent/guardian of a pupil who has been suspended by a teacher may be required to attend a portion of a school day in his or her child's class. Education Code §§ 35291; 48900.1.

**PUPIL HEALTH, SAFETY AND MEDICAL TREATMENT**

**Fingerprint Policy:**

Information concerning the school district or the county office's pupil fingerprint policy, if any, is provided at the time of enrollment. Education Code §§ 32390, 48980(f).

**Confidential Medical Services:**

Pupils enrolled in grades 7 through 12 may be excused from school by school authorities for the purpose of obtaining confidential medical services without the consent of the pupil's parent. Education Code § 46010.1.

**Pupil Immunization:**

No student shall be admitted to school until the student is immunized as required by law. When there is good cause to believe that a student has been exposed to a communicable disease and his or her documentary proof of immunization status does not show proof of immunization against that disease, the student may be temporarily excluded from school until the local health officer is satisfied the student is no longer at risk of developing or transmitting the disease.

If a parent or guardian files with the governing authority a written statement by a licensed physician to the effect that the physical condition of the child is such, or medical circumstances relating to the child are such, that immunization is not considered safe, indicating the specific nature and probable duration of the medical condition or circumstances, including, but not limited to, family medical history, for which the physician does not recommend immunization, that child shall be exempt from the immunization requirements.

Effective January 1, 2016, the California Legislature eliminated the exemption from specified immunization requirements based upon personal beliefs. A student who, prior to January 1, 2016, submitted a letter or affidavit on file with his/her school stating beliefs opposed to immunization shall be allowed enrollment until the student enrolls in the next grade span. Grade span means (1) from birth to preschool; (2) Kindergarten and grades 1 to 6, inclusive, including transitional kindergarten; and (3) grades 7 to 12 inclusive.

Health and Safety Code §§ 120335, 120370; Education Code §§ 48216, 49403.

**Physical Examinations:**

A child may be excluded from physical examination whenever a parent/guardian files a written statement with the school that they will not consent to a physical examination of their child. Whenever there is good reason to believe the child is suffering from a recognized contagious or infectious disease, the child will be excluded from school attendance. (School children are examined for vision, hearing, and curvature of the spine at selected grade levels.) Education Code §§ 49450 – 49455.

State law requires that for each child enrolled in the first grade, the parent/guardian must present within 90 days after entrance, a certificate, signed by a physician, verifying that the child has received appropriate health screening and evaluation including a physical examination within the last 18 months. A parent/guardian may file with the school district a written objection or waiver stating the reasons why he or she was unable to obtain such services. Free health screening is available for low income children for up to 18 months prior to entry into 1<sup>st</sup> grade. Parents/guardians are encouraged to obtain required health screenings simultaneously with required immunizations. Health and Safety Code §§ 124085, 124105.

**Psychological Testing:**

A parent/guardian has the right to receive information about psychological testing the school does involving their child and to deny permission to give the test. Education Code § 51101(a)(13).

**Pupil Medication:**

Any pupil who must take prescribed medication at school and who desires assistance of school personnel must submit a written statement of instruction from the physician and surgeon or physician assistant detailing the name of the medication, method, amount, and time schedules by which the medication is to be taken, and a written statement from the pupil's parent, foster parent, or guardian indicating their desire to have the school assist in administering the physician and surgeon, or physician assistant's instructions. Any student who wishes to carry and self-administer prescription auto-injectable epinephrine and/or self-administered inhaled asthma medication must submit both a written statement of instruction from their physician and surgeon or physician assistant that includes a confirmation that the student is able to self-administer such medication, and a written statement from the pupil's parent, foster parent, or guardian consenting to the self-administration, as well as applicable releases. Any pupil who uses auto-injectable epinephrine or inhaled asthma medication in a manner other than as prescribed is subject to discipline. Education Code §§ 49423, 49423.1.

**Continuing Medication:**

A parent/guardian of a pupil on a continuing medication regimen for a non episodic condition shall inform the school of the medication being taken, the current dosage, and the name of the supervising physician. With a parent/guardian consent, the school nurse or other designated employee may communicate with the physician with regard to the possible effects of the drug on the child's physical, intellectual and social behavior, as well as possible behavioral signs and symptoms of adverse side effects, omission, or over dosage. Education Code § 49480.



**Pupil Insurance:**

The school district or county office may provide or make available medical or hospital services, or both, for injuries to pupils arising from school programs or activities. No pupil will be compelled to accept such services. You may obtain further information regarding availability of pupil accident insurance by contacting the school principal. Education Code § 49472.

**Emergency Medical Care:**

All pupils must have an emergency information card filled out and signed by the parent/guardian at the beginning of the school year. If your child is ill or injured during regular school hours and, requires reasonable medical treatment, and if you cannot be reached, the school district, county office or the principal cannot be held liable for reasonable treatment of your ill or injured child without your prior consent, unless you have previously filed a written objection to any medical treatment other than first aid. Education Code §§ 49407; 49408.

**Pupil Safety:**

A parent/guardian has the right to have a safe and supportive learning environment for his/her child. Education Code § 51101(a)(7).

**Unsafe School Choice Option:**

Students who attend a persistently dangerous school and students who are victims of a violent criminal offense, while in or on the grounds of a public school must be allowed to attend a safe public school. 5 C.C.R. §§ 11992, 11993; 20 U.S.C. § 7912.

**Tobacco-Free Campus:**

Check with the school office for the policy, if any, regarding the prohibition against the use of tobacco products at any time on or in district or county office property, buildings, or vehicles. Health and Safety Code § 104420.

**Sun Protective Clothing:**

Any pupil may use articles of sun protective clothing, including hats, for outdoor use during the school day, subject to school district or county office dress code policies. Any pupil may use sunscreen during the school day without a physician's note or prescription but school personnel are not required to assist pupils in applying sunscreen. Education Code § 35183.5.

**Oral Health Assessment:**

Any pupil, while enrolled in kindergarten in a public school or while enrolled in first grade if the pupil was not previously enrolled in kindergarten, unless excused, must present proof no later than May 31 of the school year of having received an oral assessment by a licensed dentist or other licensed or registered dental health professional. The assessment must be performed no earlier than 12 months prior to initial enrollment of the pupil. Parents/guardians of such pupils will be notified of this assessment requirement. Education Code § 49452.8.

**PUPIL PERFORMANCE AND EVALUATION**

**Accountability Report Card:**

A copy of the school district and county office's accountability report card may be obtained from the school upon request. Education Code § 35256.

**Parent Meeting with Teacher and Principal:**

Upon reasonable notice, a parent/guardian has the right to meet with his/her child's teacher(s) and principal. Education Code § 51101(a)(2).

**Parent Notification:**

A parent/guardian has the right to be notified concerning their child's classroom and standardized test performances, when their child has been identified as at risk of retention, and to be informed about school rules, including disciplinary rules and procedures, attendance policies, retention and promotion policies, dress codes, school visiting procedures and the person to contact should problems arise with their child. Education Code §§ 48070.5, 51101(a)(5), (9), (12), (16).

**Academic Expectations:**

A parent/guardian has the right to be informed of the academic expectations of his/her child. Education Code § 51101(a)(11).

**High School Exit Exam:**

Each pupil completing grade 12 is no longer required to successfully complete the California High School Exit Exam ("CAHSEE") as a condition of graduation for the 2015-2016, 2016-2017, and 2017-2018 school years. Education Code §§ 48980(e), 60850, 60851.5.

**College Admission Requirements and Career Technical Information:**

School districts offering any of grades 9-12 shall provide the following brief explanation of college admission requirements, a brief description of career technical education, and information about how pupils may meet with school counselors to help them select courses to meet college admission requirements and/or enroll in career technical education courses.

1. College Admission Requirements (A-G Requirements) for California State University (CSU) and University of California (UC)

Additional information about admission requirements for the CSU system can be found at [www.csumentor.edu/planning/high\\_school/](http://www.csumentor.edu/planning/high_school/). Additional information about admission requirements for the UC system can be found at [www.universityofcalifornia.edu/admissions](http://www.universityofcalifornia.edu/admissions). Additional information about course offerings can be found in the high school student handbook.

- a. History or Social Science – 2 years
- b. English – 4 years
- c. Math – 3 years (UC recommends 4 years)
- d. Laboratory Science – 2 years (UC recommends 3 years)
- e. Language Other Than English – 2 years (UC recommends 3 years)
- f. Visual and Performing Arts – 1 year
- g. College Preparatory Elective – 1 year

2. Career Technical Education (CTE):

Career technical education is a program of study that involves a multiyear sequence of courses that integrates core academic knowledge with technical and occupational knowledge to provide students with a pathway to postsecondary education and careers. Additional information regarding career technical education can be found at <http://www.cde.ca.gov/ci/ct/>.

3. Counseling Services

High school counselors are available to meet with parents and students to assist in selecting courses that meet college admission requirements, enroll in CTE, or both. If you would like to schedule an appointment with a counselor, contact the counseling department.

Education Code §§ 48980(l); 51229.

**Advanced Placement Examination:**

Pupils enrolled in at least one Advanced Placement class and who qualify as economically disadvantaged, may apply for assistance to cover the cost of advanced placement examination fees. Pupils should contact a counselor or other administrator at his/her school for eligibility information. Education Code §§ 48980(k); 52240 et seq.

**California Assessment of Student Performance and Progress:**

Commencing with the 2014-2015 school year, the California Assessment of Student Performance and Progress System includes Smarter Balanced Summative assessments in English Language Arts and Math in grades three through eight and eleven and alternate assessments in English Language Arts and Math in grades three through eight and eleven for students with significant cognitive disabilities. The CST for science is required for all students in grades five, eight and ten unless the student's IEP indicates administration of the CMA or CAPA. An optional, standards based test in Spanish for reading/language arts in grades two through eleven for Spanish-speaking English learners who either receive instruction in their primary language or have been enrolled in a school in the United States for less than twelve months may be administered at District discretion. A parent or guardian may make a written request to excuse his or her child from any or all parts of the assessment. Education Code §§ 60640, 60615, 5 C.C.R. § 852.

**PUPIL RECORDS**

**Review of Pupil Records:**

Parents/guardians have the right to question, and receive an answer regarding items on their child's record that appear inaccurate, misleading, or that invades the child's privacy. Education Code § 51101.

**Notification of Privacy Rights of Pupils:**

Federal and state laws grant certain privacy rights and rights of access to pupil records to students and to their parents/guardians. Full access to all personally identifiable written records, maintained by the school district or county office must be granted to: (1) Parents/guardians of a student age 17 or younger; and (2) Students age 18 or older, or students who are attending an institution of postsecondary instruction ("adult student"). In addition, parents/guardians of a student age 18 or older who is dependent for tax purposes, students age 16 or older or who have completed the 10<sup>th</sup> grade, and students age 14 or older who are both a "homeless child or youth" and an "unaccompanied youth" as defined in the McKinney-Vento Homeless Assistance Act ("eligible student"), must be permitted access to those particular pupil records relevant to the legitimate educational interest of the requester.

Parents/guardians, or an adult or eligible student, may review individual records by making a request to the principal. The principal will see that explanations and interpretations are provided if requested.

A parent/guardian has the right to question and receive any information regarding items on his/her child's record that appears inaccurate, misleading or that invades his/her child's privacy. Information which is alleged to be inaccurate, inappropriate, or misleading may or may not be removed by the Superintendent or his/her designee.

In addition, a parent/guardian, adult or eligible student may receive a copy of any information in the pupil's records at a reasonable cost per page. School district and county office policies and procedures relating to types of records, kinds of information retained, persons responsible for maintaining pupil records, directory information, access by other persons, review, and to the challenge to content of records is available through the principal or his/her designee. Parents/guardians may contact the school to review the log listing those who have requested or received information from a pupil's file. Access to a pupil's records will only be granted to those with a legitimate educational interest.

When a student moves to a new school district, records will be forwarded upon request of the new district. At the time of transfer, the parent/guardian or an eligible student may challenge, review or receive a copy at reasonable fee of the requested records. Parents/guardians may contact the school district or county office for any policy regarding the review and expungement of pupil records.

If you believe the school district or county office is not in compliance with federal regulations regarding privacy, you may file a complaint with the Family Policy Compliance Office of the U.S. Department of Education at 400 Maryland Avenue, SW, Washington, DC 20202-5920.

The school district also makes certain student directory information available in accordance with state and federal laws. This means that each student's name, birth date, birthplace, address, telephone number, email address, major field of study, participation in officially recognized activities and sports, weight and height of members of athletic teams, dates of attendance, degrees and awards achieved, and the most recent previous public or private school attended by the student, may be released to certain specified agencies. Appropriate directory information may not be provided to any private, profit making entity other than employers, prospective employers or to representatives of the news media. Names and addresses of seniors or terminating students may be given to public or private schools and colleges.

Upon written request from the parent/guardian of a student age 17 or younger, the school district will withhold directory information about the student. (Fill out Part III of Form A to make a request.) If the student is 18 or older or enrolled in an institution of post-secondary instruction and makes a written request, the student's request to deny access to directory information will be honored. Requests should be submitted within 30 calendar days of receipt of this notification.

Directory information will not be released regarding a student identified as a "homeless child or youth" as defined in the McKinney-Vento Homeless Assistance Act, unless a parent or student accorded parental rights has provided prior written consent that the directory information may be released.

Education Code §§ 49060-49078; 51101; FERPA 20 U.S.C. § 1232g; 34 C.F.R. § 99.37.

**Disclosure of Student Information Pursuant to Court Order or Subpoena:**

Information concerning a student must be furnished in compliance with a court order or lawfully issued subpoena. Reasonable effort shall be made to notify the parent/guardian in advance of disclosing student information pursuant to a subpoena or court order. Education Code § 49077.

## **ATTENDANCE, TEMPORARY INSTRUCTION AND ENROLLMENT**

### **Excused Absences:**

No pupil will have his/her grade reduced or suffer a loss of academic credit on account of an excused absence when missed assignments and tests that can reasonably be provided are satisfactorily completed within a reasonable period of time. An excused absence is defined in Education Code section 48205 as an absence:

1. Due to his or her illness.
2. Due to quarantine under the direction of a county or city health officer.
3. For the purpose of having medical, dental, optometrical, or chiropractic service rendered.
4. For the purpose of attending the funeral services of a member of his or her immediate family as defined in the Education Code, so long as the absence is not more than one day if the service is conducted in California and not more than three days if the services are conducted outside California.
5. For the purpose of jury duty in the manner provided for by law.
6. Due to the illness or medical appointment during school hours of a child of whom the pupil is the custodial parent.
7. For justifiable personal reasons, including, but not limited to, an appearance in court, attendance at a funeral service, observance of a holiday or ceremony of his or her religion, attendance at religious retreats which shall not exceed four (4) hours per semester, or attendance at an employment conference, when the pupil's absence has been requested in writing by the parent or guardian and approved by the principal or a designated representative pursuant to uniform standards established by the governing board.
8. For the purpose of serving as a member of a precinct board for an election pursuant to § 12302 of the Elections Code.
9. For the purpose of spending time with a member of the pupil's immediate family who is an active duty member of the uniformed services, as defined in Education Code 49701, and has been called to duty for, is on leave from, or has immediately returned from, deployment to a combat zone or combat support position. Absences granted pursuant to this paragraph shall be granted for a period of time to be determined at the discretion of the superintendent of the school district.
10. For the purpose of attending the pupil's naturalization ceremony to become a United States citizen.

A pupil with an excused absence shall be allowed to complete all assignments and tests missed during the absence that can be reasonably provided and, upon satisfactory completion within a reasonable period of time, shall be given full credit therefor. The teacher of any class from which a pupil is absent shall determine the tests and assignments shall be reasonably equivalent to, but not necessarily identical to, the tests and assignments that the pupil missed during the absence.

Education Code §§ 48980; 48205; Elections Code § 12302.

### **Absence for Religious Exercises:**

Permissive absence may be granted for governing board approved religious exercises or instruction if a pupil has attended at least the minimum school day. Education Code §§ 46014; 48205.

### **Attendance Options:**

California law gives parents/guardians the right to receive notification of all existing statutory attendance options and local attendance options available in the school district, including options for meeting residency requirements for school attendance, programmatic options offered within local attendance areas, and any special programmatic options available on both an interdistrict and intradistrict basis.

Parents/guardians may contact their student's school or district of residence for more information about the available statutory and local attendance options, including information regarding application procedures for alternative attendance areas or programs and district application form(s) for requesting a change of attendance, and for information regarding the appeals process, if any, when a change of attendance is denied.

Education Code § 48980(h).

### **Individual Instruction:**

Except for pupils receiving individual instruction provided pursuant to a school district or county office-sponsored program, a pupil with a temporary disability which makes attendance in the regular day classes or alternative education program in which the pupil is enrolled impossible or inadvisable shall receive individual instruction provided by the school district in which the pupil is deemed to reside. Education Code § 48206.3.

**Residence When Hospitalized:**

Notwithstanding compulsory education requirements, a pupil with a temporary disability who is in a hospital or other residential health facility, excluding a state hospital, which is located outside of the school district in which the pupil's parent/guardian resides shall be deemed to have complied with the residency requirements for school attendance in the school district in which the hospital is located. It shall be the primary responsibility of the parent/guardian of a pupil with temporary disability to notify the school district in which the pupil is deemed to reside of the pupil's presence in a qualifying hospital. Education Code §§ 48207; 48208.

**Residence Based on Parent/Guardian Employment:**

A pupil complies with the residency requirements for school attendance in a school district, if the pupil's parent or guardian resides outside the boundaries of that school district but is employed and lives with the pupil at the place of his/her employment within the boundaries of the school district for a minimum of 3 days during the school week. Education Code § 48204(a)(7).

A pupil may also be deemed a pupil having complied with the residency requirements for school attendance in a school district if at least one parent/guardian is physically employed within the boundaries of that district for a minimum of 10 hours during the school week. Education Code § 48204(b).

**Attendance Where Caregiver Resides:**

If your child lives in the home of a caregiving adult, as defined by law, your child may attend the school district in which that residence is located. Execution of an affidavit, under penalty of perjury, by the caregiving adult is required to determine that your child lives in the caregiver's home. Education Code § 48204(a); Family Code §§ 6550-6552.

**Intradistrict Enrollment:**

Residents of a school district may apply to enroll their child in other schools within the district to attend on a space available basis. Intradistrict enrollment is not applicable to districts with only one school or with schools that do not serve any of the same grade levels. Education Code § 35160.5(b).

**Interdistrict Attendance:**

A pupil may attend a school in a district other than the pupil's district of residence pursuant to an interdistrict agreement. Each school district has adopted policies regarding interdistrict attendance. You may contact your student's school for an application and further information. Education Code §§ 46600 et seq.

**Open Enrollment Act:**

Parents/guardians of students enrolled in schools that have been identified by the California Superintendent of Public Instruction as low-achieving, as defined, may seek to transfer to a higher-achieving school for the next school year. Education Code §§ 48350 et seq.

**Specific School Request:**

Parents/guardians have the right to request a specific school and to receive a response. Such a request does not obligate the school to grant the request. Education Code § 51101(a)(6).

**Notice of Alternative Schools:**

California state law authorizes all school districts to provide for alternative schools. Section 58500 of the Education Code defines an alternative school as a school or separate class group within a school which is operated in a manner designed to:

- a. Maximize the opportunity for students to develop the positive values of self-reliance, initiative, kindness, spontaneity, resourcefulness, courage, creativity, responsibility and joy.
- b. Recognize that the best learning takes place when the student learns because of his desire to learn.
- c. Maintain a learning situation maximizing student self-motivation and encouraging the student in his own time to follow his own interests. These interests may result wholly or in part from a presentation by his teachers of choices of learning projects.
- d. Maximize the opportunity for teachers, parents, and students to cooperatively develop the learning process and its subject matter. This opportunity shall be a continuous, permanent process.
- e. Maximize the opportunity for the students, teachers, and parents to continuously react to the changing world, including but not limited to the community in which the school is located.

In the event any parent/guardian, pupil, or teacher is interested in further information concerning alternative schools, the county superintendent of schools, the administrative office of this district, and the principal's office in each attendance unit have copies of the law available for your information. This law particularly authorizes interested persons to request the governing board of the district to establish alternative school programs in each district. Contact the school for more information. Education Code §§ 58500;

## **MISCELLANEOUS**

### **Parent Involvement:**

A parent/guardian has the right to participate as a member of a school site council, a parental advisory council, or a site-based management leadership team in accordance with the rules governing parent membership of those organizations. A copy of the school district's policy regarding Parent Involvement is attached to this notice. Education Code § 51101(a)(14).

### **Volunteering Time and Resources:**

Parents/guardians may volunteer their time and resources for the improvement of school facilities and programs under the supervision of district employees. A school plan is available to parents which describes opportunities to participate in professional development. Education Code § 51101(a)(3).

### **Open Campus:**

A school district that has decided to permit pupils enrolled in a high school to leave the school grounds during the lunch period is not liable for the conduct or safety of any pupil during such times as the pupil has left the school grounds during the lunch period. Education Code § 44808.5.

### **Pupils with Exceptional Needs:**

Placer County school districts are included in the Placer County Special Education Local Plan Area ("SELPA"). Pupils with exceptional needs, as defined by Education Code § 56026, have a right to a free and appropriate public education. If you believe your child is in need of special education services, contact your school principal or the Placer County Office of Education at (530) 889-8020.

Some pupils with special needs who do not qualify for special education may qualify for assistance under Section 504 of the Rehabilitation Act if he/she has a physical or mental impairment which substantially limits one or more major life activities, has a record of such impairment, or is regarded as having such impairment. The school district and county office have policies and procedures to identify and evaluate any student who may need assistance in his/her educational program or to provide access into district programs. Pupils or parents or others who have questions or concerns regarding the Section 504 policy may contact the school district or the county office.

### **Minimum Age for Admission to Kindergarten:**

Districts shall admit a pupil into kindergarten at the beginning of the school year, or at a later time in the same school year, if the pupil will be 5 years of age on or before September 1 of the school year. Education Code § 48000(a).

### **Free or Reduced Price Meals:**

Free or reduced price meals are available for needy pupils. Contact the school for eligibility information. Education Code §§ 49510 et seq.; 48980.

### **Personal Property:**

School districts and the county office are not responsible for personal property. Pupils are discouraged from bringing non-instructional items to school. Education Code § 35213.

### **Parent Responsibility:**

Parents/guardians are liable for all damages caused by the willful misconduct of their minor children which results in the death or injury to other students, school personnel, school volunteer or school property. Education Code § 48904; Civil Code § 1714.1.

### **Asbestos Management Plan:**

The school district has a current management plan for asbestos containing materials for all district portables. The plan is available for inspection at the office of the superintendent during normal business hours. 40 C.F.R. § 763.93; Education Code § 49410 et seq.

### **Use of Pesticide Products:**

Please find attached to this notice a list of pesticide products expected to be applied at school sites this year. Recipients of this notice may register with their school site if they wish to receive notification of individual pesticide applications at the school site. Education Code §§ 17612; 48980.3.

**Uniform Complaint Procedures:**

The school district and county office have adopted Uniform Complaint Procedures for the filing, investigation and resolution of complaints alleging unlawful discrimination, harassment, intimidation, and bullying, based on a person's actual or perceived characteristics of race or ethnicity, color, ancestry, nationality, national origin, ethnic group identification, age, religion, marital, pregnancy, or parental status, physical or mental disability, sex, sexual orientation, gender, gender identity, gender expression, or genetic information, or any other characteristic identified in Education Code 200 or 220, Government Code 11135, or Penal Code 422.55, or based on his/her association with a person or group with one or more of these actual or perceived characteristics; failure to comply with specified state and/or federal laws governing educational programs, adult basic education, consolidated categorical aide programs, migrant education, vocational education, child care and development programs, child nutrition programs, special education programs, education of pupils in foster care and pupils who are homeless, and safety planning requirements; failure to comply with Local Control and Accountability Plan requirements; and for unlawfully charging pupil fees. A copy of the district or county office's Uniform Complaint Procedures is enclosed with this Notice. 5 C.C.R. § 4600 et seq.; Education Code § 49013 48853.5

**Williams Uniform Complaint Procedure:**

The school district and county office have adopted policies and procedures regarding complaints for deficiencies related to textbooks and instructional materials, emergency or urgent facilities conditions that pose a threat to the health and safety of students or staff, and teacher vacancy and misassignment. For more information regarding Williams Uniform Complaint Procedures and/or to obtain a complaint form or assistance with the process, please contact the school district or the county office. 5 C.C.R. § 4680 et seq.; Education Code § 35186.

**FEDERAL REGULATIONS & ACTS****Individuals with Disabilities:**

In accordance with federal and state laws, the school district and county office will not discriminate against an individual with disabilities as far as involvement in programs and activities and in the use of facilities. If your child needs special accommodations, please contact the school district or the county office. 34 C.F.R. § 104.8.

**Nondiscrimination:**

The school district and county office have a policy of nondiscrimination on the basis of a person's actual or perceived ethnicity, religion, sex, gender, gender identity, gender expression, color, race, ancestry, national origin, physical or mental disability, age or sexual orientation or association with a person or a group with one or more of these actual or perceived characteristics, in any of its policies, practices or procedures programs or activities. The school district's and county office's nondiscrimination policy comply with the requirements of Title VI and Title VII of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, Section 504 the Rehabilitation Act of 1973, the Individuals With Disabilities Education Improvement Act of 2004 and other related state and federal laws. Pupils or parents or any other individual having questions or concerns regarding these nondiscrimination and harassment policies or who may wish to file a complaint, should contact the school district or the county office. Education Code § 220, 5 C.C.R. §§ 4900 et seq.

**Professional Qualifications of Teachers:**

At the beginning of each school year, parents/guardians may request information regarding the professional qualifications of their child's classroom teachers including, at a minimum:

- Whether the teacher has met state qualification and licensing criteria for the grade level(s) and subject area(s) in which the teacher provides instruction.
- Whether the teacher is teaching under an emergency or other provisional status through which state qualification or licensing criteria have been waived.
- The baccalaureate degree major of the classroom teacher and any other graduate certification or degree held by the teacher, and the field of discipline of the certificate or degree.
- Whether their child is provided services by paraprofessionals, and if so, their qualifications.

20 U.S.C. § 6312

**Access by Military Recruiters:**

Military recruiters will have access to all secondary pupils' names, addresses and phone listings unless a parent/guardian requests that such information not be released without the prior written consent of the parent/guardian. 10 U.S.C. § 503, 20 U.S.C. § 7908, 34 C.F.R. § 200.61.

**Model Notification of Rights Under the Protection of Pupil Rights Amendment (PPRA):**

PPRA affords parents/guardians of elementary and secondary students certain rights regarding the conduct of surveys, collection and use of information for marketing purposes, and certain physical exams. These include, but are not limited to, the right to:

A. Consent before pupils are required to submit to a survey that concerns one or more of the following “protected areas” of information if the survey is funded in whole or in part by a program of the U.S. Department of Education (ED):

1. Political affiliations or beliefs of the student or student's parent;
2. Mental or psychological problems of the student or student's family;
3. Sex behavior or attitudes;
4. Illegal, anti-social, self-incriminating, or demeaning behavior;
5. Critical appraisals of others with whom respondents have close family relationships;
6. Legally recognized privileged relationships, such as with lawyers, doctors, or ministers;
7. Religious practices, affiliations, or beliefs of the student or student's parent; or
8. Income, other than as required by law to determine program eligibility.

B. Receive notice and an opportunity to opt a student out of:

1. Any other protected information survey, regardless of funding;
2. Any non-emergency, invasive physical exam or screening required as a condition of attendance, administered by the school or its agent, and not necessary to protect the immediate health and safety of a student, except for hearing, vision, or scoliosis screenings, or any physical exam or screening permitted or required under State law; and
3. Activities involving collection, disclosure, or use of personal information collected from students for marketing or to sell or otherwise distribute the information to others. (This does not apply to the collection, disclosure, or use of personal information collected from students for the exclusive purpose of developing, evaluating, or providing educational products or services for, or to, students or educational institutions.)

C. Inspect, upon request and before administration or use:

1. Protected information surveys of students and surveys created by a third party;
2. Instruments used to collect personal information from students for any of the above marketing, sales, or other distribution purposes; and
3. Instructional material used as part of the educational curriculum.

These rights transfer from the parents to a student who is 18 years old or an emancipated minor under State law. Board policies regarding these rights may be obtained from the school district or county office.

Parents/guardians who believe their rights have been violated under this section may file a complaint with:

Family Policy Compliance Office  
U.S. Department of Education  
400 Maryland Avenue, S.W.  
Washington, D.C. 20202-5920

20 U.S.C. § 1232h.



**FORM A**  
**2017-2018 PARENT/GUARDIAN RECEIPT AND ACKNOWLEDGEMENT**

***PLEASE COMPLETE AND RETURN THIS FORM TO  
YOUR SCHOOL OR COUNTY OFFICE PROGRAM IMMEDIATELY***

**Pupil Name:** \_\_\_\_\_

**School:** \_\_\_\_\_ **Grade:** \_\_\_\_\_

**PART I - Acknowledgement of Receipt of Annual Parent Notice – COMPLETION MANDATORY**

***I hereby acknowledge receipt of the Annual Parent Notice as required by Education Code § 48980.***

\_\_\_\_\_  
**Signature of parent/guardian or of pupil if age 18 or older** **Date:** \_\_\_\_\_

**PART II - Request to Be Excused from Comprehensive Sexual Health Education and HIV Prevention Education (grades 7-12) – COMPLETION OPTIONAL**

If you wish for this pupil to be excused from comprehensive sexual health education and HIV prevention education, please sign below.

\_\_\_\_\_  
**Signature of parent/guardian or of pupil if age 18 or older** **Date:** \_\_\_\_\_

**PART III - Request to Deny Access to Directory Information - COMPLETION OPTIONAL**

If you do not wish directory information to be released regarding this pupil, please sign below. Note that this will prohibit the district from providing the pupil's name and other "directory" information to the news media, interested schools, parent-teacher association, interested employers, and similar parties.

\_\_\_\_\_  
**Signature of parent/guardian or of pupil if age 18 or older** **Date:** \_\_\_\_\_  
**(or enrolled in an institution of post-secondary instruction)**

**Interdistrict Attendance Permits** (requests to attend a school outside of RUSD)

*Interdistrict Applications and supporting documentation may be emailed to [amcmillen@rocklin.k12.ca.us](mailto:amcmillen@rocklin.k12.ca.us) or faxed to 916-630-4894*

The District has established a process to evaluate requests for students who reside in our District but are requesting to attend school in another district. This process is called an Interdistrict Transfer Permit. The permit must be approved by both districts in order to allow the student to enroll. Students currently attending another district on a previously approved Interdistrict Attendance Permit will continue to be approved on an annual basis by the district of residence (renewal).

Use the Rocklin Unified School District Application for Interdistrict Attendance Permit if you are a resident of Rocklin and wish to transfer to a different school district. If you reside in another district and wish to transfer to a Rocklin school, you will start the process at your district of residence.

The Superintendent or designee may approve Interdistrict Attendance Permits for the following reasons:

1. To meet the child care needs of the student. Such students may be allowed to continue to attend district schools only as long as they continue to use a child care provider within district boundaries
2. To meet the student's special mental or physical health needs as certified by a physician, school psychologist, or other appropriate school personnel, with concurrence from the district (cf. 6159 - Individualized Education Program)
3. When the student has a sibling attending school in the receiving district, to avoid splitting the family's attendance
4. To allow the student to complete a school year when his/her parents/guardians have moved out of the district during that year
5. To allow the student to remain with a class graduating that year from an elementary, middle, or senior high school
6. To allow a high school senior to attend the same school he/she attended as a junior, even if his/her family moved out of the district during the junior year
7. When the parent/guardian provides written evidence that the family will be moving into the district in the immediate future and would like the student to start the year in the district
8. When the student will be living out of the district for one year or less
9. To participate in a special academic program not offered in the district of residence
10. To provide a change in school environment for reasons of personal and social adjustment

11. When recommended by the School Attendance Review Board or by county, child welfare, probation, or social service agency staff in documented cases of serious home or community problems which make it inadvisable for the student to attend the school of residence.

12. When the parent/guardian has provided proof of employment within the district boundaries.  
(cf.5111.12 – Residency Based on Parent/Guardian Employment)

13. Other reasons not included on the Interdistrict Attendance Permits

Interdistrict Attendance Permits shall not be required for students enrolling in a regional occupational center or program. (Education Code 52317)

Every Interdistrict Attendance Permit shall stipulate the terms and conditions under which the permit may be revoked. (Education Code 46600).

Examples of conditions that may result in revocation include falsification of information stated on the permit application, unsatisfactory attendance, continual disruption, or poor academic achievement.

The Interdistrict Attendance Permit may also be revoked when behavior, grades and/or attendance issues warrant a return to the school of attendance. This decision is the responsibility of the principal/designee and that decision is final.

Each Interdistrict Attendance Permit shall stipulate the terms and conditions established by both districts under which Interdistrict Attendance shall be permitted, denied, or revoked, and any standards for reapplication. (Education Code 46600)

Existing Interdistrict Attendance Permits shall not be rescinded for students entering grade 11 or 12 in the subsequent school year. (Education Code 46600)

The Superintendent or designee may deny initial requests for RUSD Interdistrict Attendance Permits if school facilities are overcrowded at the relevant grade level or based on other considerations that are not arbitrary. If the district designates a school site to be impacted because of enrollment capacity, other alternatives will be offered to the student.

RUSD employees at that site who have children attending on Interdistrict Attendance Permits will have priority for enrollment only after students who are residents of that attendance area. RUSD employees within the district who have children attending on Interdistrict Attendance Permits will be asked to choose other alternatives. RUSD employees who work at that site but who are hired after the school is declared impacted will be asked to choose other alternatives. (AR 5111.12 Residency based on Parent/Guardian Employment)

Within 30 days of a request for an Interdistrict Attendance Permit, the Superintendent or designee shall notify parents/guardians of a student who is denied Interdistrict Attendance regarding the process for appeal to the County Board of Education as specified in Education Code 46601. (Education Code 46601)  
(cf. 5145.6 - Parental Notifications)

Students who are under consideration for expulsion or who have been expelled may not appeal Interdistrict Attendance Permit denials or decisions while expulsion proceedings are pending, or during the term of the expulsion. (Education Code 46601) (cf. 5119 - Students Expelled from Other Districts) (cf. 5144.1 - Suspension and Expulsion/Due Process)

### **Transportation**

The district shall not provide transportation outside the school's attendance area. However, upon request, the Superintendent or designee may authorize transportation for students living outside the attendance area to and from designated bus stops within the attendance area if space is available. Priority for such transportation shall be based on demonstrated financial need.

### **Special Education Students**

Interdistrict Attendance Permits for students identified for special education must be reviewed by the student's IEP team to determine if the request is related to the student's disability and if the Interdistrict Attendance Permit is necessary for the student to benefit from special education services. If it is determined that the request is not related to the student's special education program, the request shall be considered parental choice and, as such, is subject to Board policy regulations. A representative from the requested district of choice must attend the IEP to verify placement availability and determine if a Free Appropriate Public Education (FAPE) can be provided at the district of choice.

Updated June 2016



**APPLICATION FOR INTERDISTRICT ATTENDANCE PERMIT**

TODAY'S DATE \_\_\_\_\_

For Current School Year 20\_\_\_\_ – 20\_\_\_\_  
 For Next School Year 20\_\_\_\_ – 20\_\_\_\_  
 New Applicant     Renewal

Please Complete One Form Per Child                       Out of County                       Placer County Schools

Resident District: ROCKLIN UNIFIED SCHOOL DISTRICT (RUSD)                      School \_\_\_\_\_

Requested District: \_\_\_\_\_                      School \_\_\_\_\_

Is your child receiving SPECIAL EDUCATION or other services?     Yes     No

If yes, which services (*Please check one or more*)

Special Day Class     Resource Specialist Pgm     Speech & Language     Adaptive Phys. Ed.     504 Plan  
 Other \_\_\_\_\_

Is this student currently under an expulsion order?     Yes     No (If yes, from which school/district?) \_\_\_\_\_

Student's Name \_\_\_\_\_                      Date of Birth \_\_\_\_\_                      Current Grade: \_\_\_\_\_

Grade Next Year: \_\_\_\_\_

Physical Address \_\_\_\_\_

*Street / P.O. Box*                      *City*                      *Zip Code*

Mailing Address \_\_\_\_\_

*Street / P.O. Box*                      *City*                      *Zip Code*

Parent/Guardian Email Address: \_\_\_\_\_

Parent/Guardian Phone: Home \_\_\_\_\_ Cell \_\_\_\_\_ Work \_\_\_\_\_

**Interdistrict Attendance Permits may be approved for the following reasons:** (*Please Check One Box*)

- (1) To meet a child's special mental or physical health needs as prescribed by a physician, school psychologist, or other appropriate school personnel, with concurrence from RUSD.
- (2) When the student has a sibling(s) attending school in another district. Sibling Name(s) \_\_\_\_\_
- (3) To allow a student to continue in his/her current school
- (4) When the parent/guardian provides written evidence that the family will be moving to a new district in the immediate future and would like the student to start the year in that district.
- (5) To participate in a specialized academic program not offered in RUSD. (*Attach supportive documentation*)
- (6) Employment. (*Attach supportive documentation, ie pay stub, work ID, note from etc*)
- (7) To address the childcare needs of the student in grades TK-8. (*Attach supportive documentation*)
- (8) Other reasons. (*Attach supportive documentation*)

**---- Form continues on back ----**

**Terms and Conditions/Standards of Interdistrict Attendance Permit Agreement**

1. This application form must be submitted by any deadline established in each district’s policy/regulation. Failure to submit an application by this deadline is good cause for denial.
2. Interdistrict transfer students must annually reapply to both districts. The re-application must be approved by both districts in order for students to continue attending school in the district of enrollment.
3. Any false or misleading information provided to support a request may be grounds to deny, revoke or not renew a permit.
4. The terms and conditions to approve or deny an initial request are included in the board policy/regulation of each district but may include space availability, enrolling siblings in the same district and/or allowing students to complete a school year. The decision whether to approve or deny an initial request will be made by each district in accordance with its policy/regulation.
5. The standards for reapplication are included in the board policy/regulation of each district but may include space availability, district resources, and the enrollment and/or participation in the requested educational program. The decision to renew an existing permit will be made by each district in accordance with its policy/regulation.
6. The terms and conditions for revocation of an existing permit are included in the board policy/regulation of each district but may include violation of district and/or school rules, and/or failure to demonstrate acceptable academic performance, attendance and/or behavior. Any decision to revoke a permit may be made by each district in accordance with its policy/regulation.
7. Transportation to and from school is the responsibility of the parent/guardian.
8. Student athletes must check the CIF eligibility rules before submitting their application.
9. No financial obligation shall be incurred by the district of residence for services rendered under this permit.

***Upon the full execution of this application form, the terms and conditions/standards listed in 1-9 above will form the Interdistrict Attendance Permit agreement between the districts. By signing this agreement you acknowledge that you have read the information above and failure to provide all the required documentation will result in the denial of your Interdistrict Attendance Permit.***

\_\_\_\_\_  
**Parent/Guardian (print name)**

\_\_\_\_\_  
**Parent/Guardian Signature**

<i>For Rocklin Unified School District Office Use Only</i>	
<input type="checkbox"/> <b>Granted</b>	<input type="checkbox"/> <b>Denied</b>
_____ Rocklin Unified School District <i>Superintendent or Designee Signature</i>	_____ Date

<i>For Requested District Office Use Only</i>	
<input type="checkbox"/> <b>Granted</b>	<input type="checkbox"/> <b>Denied</b>
_____ Requested District <i>Superintendent or Designee Signature</i>	_____ Date

***Form may be returned to RUSD via fax: 916-630-4894 or email: amcmillen@rocklin.k12.ca.us***

**ROCKLIN UNIFIED SCHOOL DISTRICT**  
TK-12 School Calendar for 2017-18

  First Day of School

  Minimum Day - See Detail on Right for Grade Level(s)

  School Not in Session\*

  Last Day of School & Minimum Day

**\*Please schedule family vacations and trips during days when school is not in session.**

AUGUST				
M	T	W	T	F
		16	17	18
21	22	23	24	25
28	29	30	31	

SEPTEMBER				
M	T	W	T	F
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

OCTOBER				
M	T	W	T	F
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30	31			

NOVEMBER				
M	T	W	T	F
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	

DECEMBER				
M	T	W	T	F
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

JANUARY				
M	T	W	T	F
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30	31		

FEBRUARY				
M	T	W	T	F
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28		

MARCH				
M	T	W	T	F
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

APRIL				
M	T	W	T	F
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30				

MAY				
M	T	W	T	F
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30	31	

JUNE				
M	T	W	T	F
				1
4	5	6	7	8
11	12	13	14	15
18				

**August 2017**

16 First Day of School

**September 2017**

4 No School -- Labor Day

**October 2017**

9 No School -- Staff Development Day

**November 2017**

6 Grade TK-6 Minimum Day -- Conference/Grade Preparation

10 No School -- Veteran's Day Observed

13-17 Grade TK-6 Minimum Days -- Parent/Teacher Conferences

20-24 No School -- Thanksgiving Break

**December 2017**

20-21 Grade 9-12 Minimum Day - End of High School First Semester

21 Grade TK-6, & 7-8 Minimum Day -- Winter Break

22-29 No School -- Winter Break Part 1

**January 2018**

1 No School -- New Year's Day Observed

1-5 No School -- Winter Break Part 2

15 No School -- Martin Luther King Day

**February 2018**

19 No School -- President's Day (Lincoln)

20, 21, 22 No School -- Presidents Week

23 No School -- President's Day (Washington)

**March 2018**

5 Grade TK-6 Minimum Day: Conf./Grade Prep

12-16 Grade TK-6 Minimum Day- Parent/Teacher Conf.

26-30 No School -- Spring Break

**April 2018**

2 No School -- Staff Development Day

**May 2018**

10 Grade 7-8 Minimum Day--Middle School Open Houses

17 Grade TK-6 Minimum Day - Elementary School Open Houses

21 Grade TK-6 Minimum Day -- Conference/Grade Preparation

28 No School -- Memorial Day

**June 2018**

6-7 Grade 9-12 Minimum Day - High School End of Semester

7 Grade TK-12 Minimum Day -- **Last Day of School**

7 Middle School Promotional Activities (day)

6 VHS & RICA Graduation

7 WHS Graduation

8 RHS Graduation

18 Summer School Begins

Professional Learning Community Team Meetings/Articulation Days:  
All Mondays: Grades TK-12 (except Minimum Days)

As a reminder, if your school district elects to allow a career technical education course count toward high school graduation requirements during the 2017-2018 school year, you are required to include both of the following in the Annual Parent Notice:

- a) Information about the high school graduation requirements of the school district and how each requirement satisfies or does not satisfy the subject matter requirements for admission to the California State University and the University of California; and
- b) A complete list of career technical education courses offered by the school district that satisfy the subject matter requirements for admission to the California State University and the University of California, and which of the specific college admission requirements these courses satisfy. (Ed Code Sections 48980(m); 51225.3).

Additionally, please note that if your school district elects to offer an athletic program other than during the regular school day as part of the physical education course, you must have the parents of student athletes sign and return a concussion and head injury information sheet before the athlete initiates practice or competition. (ED Code Section 49475).

School districts should also review their policies and procedures with their legal counsel to confirm compliance with the annual parent notice requirements and any other new legal requirements.

Nevada County Superintendent of Schools and Nevada County School Districts should amend the section **Pupils with Exceptional Needs**, found on page 9, as this section specifically refers to the Placer County Special Education Local Plan Area (SELPA).

Finally, for Placer County districts, we are requesting that you include in your packets information for parents about Title VII Indian Education Program, including federal 506 forms. This will help us identify and expand services to any students with Native heritage regardless of how these students self-identify ethnicity on registration cards or testing documents.

As a reminder, the Placer County Office of Education does not provide printing services. Your district will be responsible for printing their Parent Rights documents. The "Receipt of Notification" should be printed on a single, additional page to facilitate ease of return to the school site, or you may choose to create your own.

If you have any questions about these documents, please contact Robbie Farrell, Administrative Assistant to the Deputy Superintendent, at (530) 745-1310 or [rfarrell@placercoe.k12.ca.us](mailto:rfarrell@placercoe.k12.ca.us).



**TITLE VII INDIAN EDUCATION PROGRAM  
2017-2018 SCHOOL YEAR**

Dear Parent or Guardian:

Placer County Office of Education (PCOE), in partnership with public school districts within Placer County, facilitates the Title VII Indian Education Program. This program provides academic assessment and supports to children of Native American descent who attend public schools in Placer County. In addition, PCOE's Indian Education Program offers cultural and educational resources and referrals.

Enclosed is a Title VII Student Eligibility Certification form, commonly called the 506 form. This form is an official form provided by the U.S. Department of Education to identify Native American students. The amount of funding available for PCOE's Indian Education Program is determined by the total number of qualifying forms included with each year's grant application.

If your child is of Native American heritage, we are asking you to complete the enclosed form for each child attending public school in Placer County so that we may update our student database with the most current information. You may make as many copies of the form as necessary, providing it is on white paper and has the *Paperwork Burden Statement* on the back, or you may obtain additional forms by contacting your child's school. Return completed forms to your child's school; the school will then forward them to PCOE. Doing so will help ensure funding for our program and Native American students around the county. If you, your child or your child's grandparent possess a tribal membership or enrollment number, it is very important to include it. This sensitive information will not be used for any purpose other than the grant application.

If you have questions about completing the 506 form, please contact Anne Ashton, Program Manager, at 530-745-1313 or [aashton@placercoe.k12.ca.us](mailto:aashton@placercoe.k12.ca.us). Anne can also assist you if you are interested in any of our Indian Education services or if you are interested in participating on our Parent Advisory Committee.

We greatly appreciate your participation in contributing to culturally appropriate supports and services for the Native American community in Placer County.

Sincerely,

Phillip J. Williams  
Deputy Superintendent  
Educational Services

**U.S. Department of Education  
Office of Indian Education  
Washington, DC 20202  
TITLE VI ED 506 INDIAN STUDENT ELIGIBILITY CERTIFICATION FORM**

**Parent/Guardian:** This form serves as the official record of the eligibility determination for each individual child included in the student count. You are not required to complete or submit this form. However, if you choose not to submit a form, your child cannot be counted for funding under the program. **This form should be kept on file and will not need to be completed every year.** Where applicable, the information contained in this form may be released with your prior written consent or the prior written consent of an eligible student (aged 18 or over), or if otherwise authorized by law, if doing so would be permissible under the Family Educational Rights and Privacy Act, 20 U.S.C. § 1232g, and any applicable state or local confidentiality requirements.

**STUDENT INFORMATION**

Name of the Child \_\_\_\_\_ Date of Birth \_\_\_\_\_ Grade \_\_\_\_\_  
(As shown on school enrollment records)

Name of School \_\_\_\_\_

**TRIBAL ENROLLMENT**

Name of the individual with tribal enrollment: \_\_\_\_\_  
(Individual named must be a descendent in the first or second generation)

The individual with tribal membership is the: \_\_\_\_\_ Child \_\_\_\_\_ Child's Parent \_\_\_\_\_ Child's Grandparent

Name of tribe or band for which individual above claims membership: \_\_\_\_\_

The Tribe or Band is (select only one):

- \_\_\_\_\_ Federally Recognized
- \_\_\_\_\_ State Recognized
- \_\_\_\_\_ Terminated Tribe (Documentation required. Must attach to form)
- \_\_\_\_\_ Member of an organized Indian group that received a grant under the Indian Education Act of 1988 as it was in effect October 19, 1994. (Documentation required. Must attach to form)

Proof of enrollment in tribe or band listed above, as defined by tribe or band is:

A. Membership or enrollment number (if readily available) \_\_\_\_\_ OR

B. Other Evidence of Membership in the tribe listed above (describe and attach) \_\_\_\_\_

Name and address of tribe or band maintaining enrollment data for the individual listed above:

Name \_\_\_\_\_ Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

**ATTESTATION STATEMENT**

I verify that the information provided above is accurate.

Name Parent/Guardian \_\_\_\_\_ Signature \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Email Address \_\_\_\_\_ Date \_\_\_\_\_

## INSTRUCTIONS FOR THE ED 506 FORM

### FOR APPLICANTS:

**PURPOSE:** To comply with the requirements in 20 USC 7427(a), which provides that: "The Secretary shall require that, as part of an application for a grant under this subpart, each applicant shall maintain a file, with respect to each Indian child for whom the local educational agency provides a free public education, that contains a form that sets forth information establishing the status of the child as an Indian child eligible for assistance under this subpart, and that otherwise meets the requirements of subsection (b)".

**MAINTENANCE:** A separate ED 506 form is required for each Indian child that was enrolled during the count period. A new ED 506 form does **NOT** have to be completed each year. All documentation must be maintained in a manner that allows the LEA to be able to discern, for any given year, which students were enrolled in the LEA's school(s) and counted during the count period indicated in the application.

### FOR PARENTS/GUARDIANS:

**DEFINITION:** Indian means an individual who is (1) A member of an Indian tribe or band, as membership is defined by the Indian tribe or band, including any tribe or band terminated since 1940, and any tribe or band recognized by the State in which the tribe or band resides; (2) A descendant of a parent or grandparent who meets the requirements described in paragraph (1) of this definition; (3) Considered by the Secretary of the Interior to be an Indian for any purpose; (4) An Eskimo, Aleut, or other Alaska Native; or (5) A member of an organized Indian group that received a grant under the Indian Education Act of 1988 as it was in effect on October 19, 1994.

**STUDENT INFORMATION:** Write the name of the child, date of birth and school name and grade level.

**TRIBAL ENROLLMENT INFORMATION:** Write the name of the individual with the tribal membership. Only one name is needed for this section, even though multiple persons may have tribal membership. Select only one name: either the child, child's parent or grandparent, for whom you can provide membership information.

Write the name of the tribe or band of Indians to which the child claims membership. The name does not need to be the official name as it appears exactly on the Department of Interior's list of federally-recognized tribes, but the name must be recognizable and be of sufficient detail to permit verification of the eligibility of the tribe. Check only one box indicated whether it is a Federally Recognized, State Recognized, Terminated Tribe or Organized Indian Group. If Terminated Tribe or Organized Indian Group is elected, additional documentation is required and must be attached to this form.

- **Federally Recognized-** an American Indian or Alaska Native tribal entity limited to those indigenous to the U.S. The Department of Interior maintains a list of federally-recognized tribes, which OIE can provide you upon request.
- **State Recognized-** an American Indian or Alaska Native tribal entity that has recognized status by a State. The U.S. Department of Education does not maintain a master list. It is recommended that you use official state websites only.
- **Terminated Tribe-**a tribal entity that once had a federally recognized status from the United States Department of Interior and had that designation terminated.
- **Organized Indian Group-** Member of an organized Indian group that received a grant under the Indian Education Act of 1988 as it was in effect October 19, 1994.

Write the enrollment number establishing the membership of the child, if readily available, or other evidence of membership. If the child is not a member of the tribe and the child's eligibility is through a parent or grandparent, either write the enrollment number of the parent or grandparent, or provide other proof of membership. Some examples of other proof of membership may include: affidavit from tribe, CDIB card or birth certificate. Write the name and address of the organization that maintains updated and accurate membership data for such tribe or band of Indians.

**ATTESTATION STATEMENT:** Provide the name, address and email of the parent or guardian of the child. The signature of the parent or guardian of the child verifies the accuracy of the information supplied.

The Department of Education will safeguard personal privacy in its collection, maintenance, use and dissemination of information about individuals and make such information available to the individual in accordance with the requirements of the Privacy Act.

**PAPERWORK BURDEN STATEMENT** According to the Paperwork Reduction Act of 1995, no persons are required to respond to a collection of information unless such collection displays a valid OMB control number. The valid OMB control number for this information collection is 1810-0021. The time required to complete this portion of the information collection per type of respondent is estimated to average: 15 minutes per Indian student certification (ED 506) form; including the time to review instructions, search existing data resources, gather the data needed, and complete and review the information collection. If you have any comments concerning the accuracy of the time estimate(s) or suggestions for improving this form, please write to: U.S. Department of Education, Washington, D.C. 20202-4651. If you have comments or concerns regarding the status of your individual submission of this form, write directly to: Office of Indian Education, U.S. Department of Education, 400 Maryland Avenue, S.W., LBJ/Room 3W203, Washington, D.C. 20202-6335. OMB Number: 1810-0021 Expiration Date: 02/29/2020.

# Rocklin USD

## Board Policy

### Sexual Harassment

BP 5145.7

#### Students

The Board of Trustees is committed to maintaining an educational environment that is free from harassment and discrimination. The Board prohibits sexual harassment of students by other students, employees, or other persons, at school or at school-sponsored or school-related activities. The Board also prohibits retaliatory behavior or action against any persons who complain, testify, assist, or otherwise participate in district complaint processes.

(cf. 0410 - Nondiscrimination in District Programs and Activities)

(cf. 1312.3 - Uniform Complaint Procedures)

(cf. 4119.11/4219.11/4319.11 - Sexual Harassment)

#### Instruction/Information

The Superintendent or designee shall ensure that all district students receive age-appropriate instruction and information on sexual harassment. Such instruction and information shall include:

1. What acts and behavior constitute sexual harassment, including the fact that sexual harassment could occur between people of the same sex
2. A clear message that students do not have to endure sexual harassment.
3. Encouragement to report observed instances of sexual harassment, even where the victim of the harassment has not complained
4. Information about the district's procedure for investigating complaints and the person(s) to whom a report of sexual harassment should be made

(cf. 5131.5 - Vandalism, Theft and Graffiti)

(cf. 5137 - Positive School Climate)

(cf. 5145.3 - Nondiscrimination/Harassment)

(cf. 6142.1 - Sexual Health and HIV/AIDS Prevention Instruction)

#### Complaint Process

Any student who feels that he/she is being or has been sexually harassed by a school employee, another student, or a non-employee on school grounds or at a school-related activity (e.g., a visiting athlete or coach) shall immediately contact his/her teacher or any other employee. An

employee who receives such a complaint shall report it in accordance with administrative regulation.

(cf. 1312.1 - Complaints Concerning District Employees)  
(cf. 5141.4 - Child Abuse Prevention and Reporting)

The Superintendent or designee shall ensure that any complaints regarding sexual harassment are immediately investigated in accordance with administrative regulation. When the Superintendent or designee has determined that harassment occurred, he/she shall take prompt, appropriate action to end the harassment and to address its effects on the victim.

### Disciplinary Actions

Any student who engages in sexual harassment of anyone at school or at a school-sponsored or school-related activity is in violation of this policy and shall be subject to disciplinary action. For students in grades 4-12, disciplinary action may include suspension and/or expulsion, provided that, in imposing such discipline, the entire circumstances of the incident(s) shall be taken into account.

(cf. 5131 - Conduct)  
(cf. 5144.1 - Suspension and Expulsion/Due Process)  
(cf. 5144.2 - Suspension and Expulsion/Due Process (Students with Disabilities))

### Confidentiality and Record-Keeping

All complaints and allegations of sexual harassment shall be kept confidential except as necessary to carry out the investigation or take other subsequent necessary action. (5 CCR 4964)

(cf. 4119.23/4219.23/4319.23 - Unauthorized Release of Confidential/Privileged Information)  
(cf. 5125 - Student Records)

The Superintendent or designee shall maintain a record of all reported cases of sexual harassment to enable the district to monitor, address, and prevent repetitive harassing behavior in the schools.

### Legal Reference:

#### EDUCATION CODE

200-262.4 Prohibition of discrimination on the basis of sex

48900 Grounds for suspension or expulsion

48900.2 Additional grounds for suspension or expulsion; sexual harassment

48904 Liability of parent/guardian for willful student misconduct

48980 Notice at beginning of term

#### CIVIL CODE

51.9 Liability for sexual harassment; business, service and professional relationships

1714.1 Liability of parents/guardians for willful misconduct of minor

GOVERNMENT CODE

12950.1 Sexual harassment training

CODE OF REGULATIONS, TITLE 5

4600-4687 Uniform Complaint Procedures

4900-4965 Nondiscrimination in elementary and secondary education programs

UNITED STATES CODE, TITLE 20

1681-1688 Title IX, discrimination

UNITED STATES CODE, TITLE 42

1983 Civil action for deprivation of rights

2000d-2000d-7 Title VI, Civil Rights Act of 1964

2000e-2000e-17 Title VII, Civil Rights Act of 1964 as amended

CODE OF FEDERAL REGULATIONS, TITLE 34

106.1-106.71 Nondiscrimination on the basis of sex in education programs

COURT DECISIONS

Donovan v. Poway Unified School District, (2008) 167 Cal.App.4th 567

Flores v. Morgan Hill Unified School District, (2003, 9th Cir.) 324 F.3d 1130

Reese v. Jefferson School District, (2001, 9th Cir.) 208 F.3d 736

Davis v. Monroe County Board of Education, (1999) 526 U.S. 629

Gebser v. Lago Vista Independent School District, (1998) 524 U.S. 274

Oona by Kate S. v. McCaffrey, (1998, 9th Cir.) 143 F.3d 473

Doe v. Petaluma City School District, (1995, 9th Cir.) 54 F.3d 1447

Management Resources:

OFFICE FOR CIVIL RIGHTS PUBLICATIONS

Sexual Harassment: It's Not Academic, September 2008

Revised Sexual Harassment Guidance, January 2001

WEB SITES

California Department of Education: <http://www.cde.ca.gov>

U.S. Department of Education, Office for Civil Rights:

<http://www.ed.gov/about/offices/list/ocr/index.html>

Policy ROCKLIN UNIFIED SCHOOL DISTRICT

adopted: May 6, 2009 Rocklin, California

# Rocklin USD

## Board Policy

### Parent Involvement

BP 6020

#### Instruction

The Board of Trustees recognizes that parents/guardians are their children's first and most influential teachers and that sustained parental involvement in the education of their children contributes greatly to student achievement and a positive school environment. The Superintendent or designee shall work with staff and parents/guardians to develop meaningful opportunities at all grade levels for parents/guardians to be involved in district and school activities; advisory, decision-making, and advocacy roles; and activities to support learning at home.

- (cf. 0420 - School Plans/Site Councils)
- (cf. 0420.1 - School-Based Program Coordination)
- (cf. 0420.5 - School-Based Decision Making)
- (cf. 0520.1 - High Priority Schools Grant Program)
- (cf. 0520.2 - Title I Program Improvement Schools)
- (cf. 1220 - Citizen Advisory Committees)
- (cf. 1230 - School-Connected Organizations)
- (cf. 1240 - Volunteer Assistance)
- (cf. 1250 - Visitors/Outsiders)

Parents/guardians shall be notified of their rights to be informed about and to participate in their children's education and of the opportunities available to them to do so.

- (cf. 5020 - Parent Rights and Responsibilities)
- (cf. 5145.6 - Parental Notifications)

The Superintendent or designee shall regularly evaluate and report to the Board on the effectiveness of the district's parent involvement efforts, including, but not limited to, input from parents/guardians and school staff on the adequacy of parent involvement opportunities and barriers that may inhibit parent/guardian participation.

- (cf. 0500 - Accountability)

#### Title I Schools

Each year the Superintendent or designee shall identify specific objectives of the district's parent involvement program for schools that receive Title I funding. He/she shall ensure that parents/guardians are consulted and participate in the planning, design, implementation, and evaluation of the parent involvement program. (Education Code 11503)

(cf. 6171 - Title I Programs)

The Superintendent or designee shall ensure that the district's parent involvement strategies are jointly developed with and agreed upon by parents/guardians of students participating in Title I programs. Those strategies shall establish expectations for parent involvement and describe how the district will carry out each activity listed in 20 USC 6318. (20 USC 6318)

The Superintendent or designee shall consult with parents/guardians of participating students in the planning and implementation of parent involvement programs, activities, and regulations. He/she also shall involve parents/guardians of participating students in decisions regarding how the district's Title I funds will be allotted for parent involvement activities. (20 USC 6318)

(cf. 3100 - Budget)

The Superintendent or designee shall ensure that each school receiving Title I funds develops a school-level parent involvement policy in accordance with 20 USC 6318.

Non-Title I Schools

The Superintendent or designee shall develop and implement strategies applicable to each school that does not receive federal Title I funds to encourage the involvement and support of parents/guardians in the education of their children, including, but not limited to, strategies describing how the district and schools will address the purposes and goals described in Education Code 11502. (Education Code 11504)

Legal Reference:

EDUCATION CODE

11500-11506 Programs to encourage parent involvement

48985 Notices in languages other than English

51101 Parent rights and responsibilities

64001 Single plan for student achievement

LABOR CODE

230.8 Time off to visit child's school

UNITED STATES CODE, TITLE 20

6311 Parental notice of teacher qualifications and student achievement

6312 Local educational agency plan

6314 Schoolwide programs

6316 School improvement

6318 Parent involvement

CODE OF FEDERAL REGULATIONS, TITLE 28

35.104 Definitions, auxiliary aids and services

35.160 Communications

Management Resources:



## CSBA PUBLICATIONS

Parent Involvement: Development of Effective and Legally Compliant Policies, Governance and Policy Services Policy Briefs, August 2006

## STATE BOARD OF EDUCATION POLICIES

89-01 Parent Involvement in the Education of Their Children, rev. 1994

## U.S. DEPARTMENT OF EDUCATION NON-REGULATORY GUIDANCE

Parental Involvement: Title I, Part A, April 23, 2004

## WEB SITES

CSBA: <http://www.csba.org>

California Department of Education, Family, School, Community Partnerships:  
<http://www.cde.ca.gov/ls/pf>

California Parent Center: <http://parent.sdsu.edu>

California State PTA: <http://www.capta.org>

National Coalition for Parent Involvement in Education: <http://www.ncpie.org>

National PTA: <http://www.pta.org>

No Child Left Behind: <http://www.ed.gov/nclb>

Parent Information and Resource Centers: <http://www.pirc-info.net>

Parents as Teachers National Center: <http://www.parentsasteachers.org>

U.S. Department of Education: <http://www.ed.gov>

Policy ROCKLIN UNIFIED SCHOOL DISTRICT

adopted: November 15, 2006      Rocklin, California

Dear Parent or Guardian,

The Healthy Schools act of 2000 (AB 2260) was signed into law September 2000 and requires that all schools provide parents or guardians of students with annual written notification of expected pesticide use on school sites. The notification will identify the active ingredient or ingredients in each pesticide product. Information on pesticides and pesticide use can be obtained at the following Internet address (<http://www.cdpr.ca.gov>).

Parents or Guardians may request prior notification of individual pesticide applications at the school site. Registrants shall receive notification at least 24 hours prior to application. If you would like to be notified each time the district applies pesticides or have any questions concerning AB 2260, please contact the Maintenance Office at (916) 624-5771. Rocklin Unified School District's IPM Plan can be located at the ([Rocklin.usd.org](http://Rocklin.usd.org)).

Sincerely,  
Rene Caballero  
Grounds Supervisor  
Rocklin Unified School District

The following is a list of pesticide products that may be used over the 2015-2016 school year.

**Cleary 3336**

EPA Reg. No. 1001-63  
Active Ingredient: Thiophanate-methyl 46.0%  
\* applied as a fungicide

**Round-up Pro Max**

EPA Reg. No. 524-479  
Active Ingredient: Glyphosato 48.7%  
\* applied for weed control

**Speed Zone Southern**

EPA Reg. No. 2217-835  
Active Ingredient: Carfentrazone-ethyl, 2,4-D, 2-ethyl hexyl ester 14.36%  
\* applied for broadleaf control

**Tempo SC Ultra**

EPA Reg. No. 432-1363  
Active Ingredient: Cyfluthrin 20.0%  
\* applied for insect control

**Termidor SC**

EPA Reg No. 7969-210  
Fipronil: 5 amino 1-H Pyrazole 3- carbonitrile- 9.1%  
• applied for insect control

**Dimension 270-G**

EPA Reg. No. 7001-375  
Active Ingredient: Dithiopyr 0.27%  
\* applied for pre-emergence weed control

**Merit 2F**

EPA Reg. No. 432-1312  
Active Ingredient: Imidacloprid 21.4%  
\* applied for insect control

**Surflan**

EPA Reg. No. 70506-44  
Active Ingredient: Oryzalin 40.4%  
\* applied for pre-emergence weed control

**Wasp- Freeze**

EPA Reg. No. 499-362  
Active Ingredient: No d-trans Allehtrin 0.129% Phenothrin 0.120%  
\* applied for insect control